***Commercial Exhibitor Application Form***

**Do not fill in this box.** For use by NACAA only

THIS AGREEMENT IS HEREBY Payment Received \_\_\_\_\_\_\_\_\_\_\_\_\_

ACCCEPTED BY NACAA / UACAA

By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Check #\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_

Date Confirmed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments:

**National Association of County**

**Agricultural Agents Annual Meeting and**

**Professional Improvement Conference**

**July 9-13, 2017 Salt Lake City, Utah**

**IMPORTANT- READ BEFORE COMPLETING**Please complete and forward to the return address listed along with your remittance made payable to: Utah State University Extension by May 1, 2017.

The undersigned hereby agrees to and does reserve the amount of space indicated below, for use at the NACAA 2017 Commercial Exhibits Show to be held at the Salt Palace Convention Center, Salt Lake City, Utah, July 9-11, 2017.

Booth rentals are subject to availability, receipt of contract and payment. Each booth rental will include draping with 8’ high backs and 3’ high sides, one 6’ white vinyl table draped with a pleated fabric skirt and two chairs. Additional services and furnishing are available and may be arranged through the convention vendor for exhibits.

|  |  |  |  |
| --- | --- | --- | --- |
| ***Booth Options*** | ***Cost*** | ***Quantity*** | ***Subtotals*** |
| ***8X10 booth*** | ***$750*** |  |  |
|  |  |  | ***Total $*** |

Electrical and hard-wired Internet connections as well as other services are available through the Salt Palace Convention Center. Additional charges will apply. Please indicate which services are requested: Electricity \_\_\_\_\_\_\_\_ Hard-wired Internet \_\_\_\_\_\_\_\_

Exhibit Set Up- Sunday, July 9, 2017, 8:00 a.m. - 1:00 p.m.

Exhibit Hours- July 9, 1:00 pm - 6:30 pm; July 10, 8:00 am - 5:00 pm; July 11. 8:00 am – 5:00 pm.

Dismantling of exhibits shall not begin before 3:00 p.m., July 11. All exhibitor materials must be removed by 6:00 p.m. July 11.

Our booth ID sign should read (company name, city, & state) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Brief description of the product or service to be exhibited \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Person to whom exhibit/show correspondence should be addressed: (Please print)

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Company\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_State\_\_\_\_\_\_\_Zip Code \_\_\_\_\_\_\_\_\_\_\_\_

Telephone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IT IS UNDERSTOOD BETWEEN THE REPRESENTATIVE OF NACAA AND THE EXHIBITOR THAT NO REFUND WILL BE MADE AFTER ASSIGNMENT HAS BEEN COMPLETED AND CONTRACTS EXECUTED UNLESS BY SHOW MANAGEMENT HAS BEEN INFORMED IN WRITING BY JUNE 1, 2017.**

We the undersigned company or organization, do hereby make application to reserve and participate as an Exhibitor at the NACAA Annual Meeting and Professional Improvement Conference.

Authorized Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please make checks payable to: Utah State University Extension**

**Please mail all Exhibitor Forms and Fees to: For questions, contact:**

**C. Kim Chapman, Trade Show Coordinator kim.chapman@usu.edu**

USU Extension

250 N. Main

Richfield, UT 84754-2158